IQRA SLOUGH ISLAMICPRIMARY SCHOOL (ISIPS)

Admissions Policy 2027/2028

We Learn, We Lead, We Inspire

Date: 1st September 2026

Approved by the Governing Body

Frequency of Review: Annual

Next Review Date: 1st September 2027

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Iqra Primary School, Slough

Iqra Primary School, Slough, is a Voluntary Aided Islamic School. The school's Islamic character is shaped by the teachings of the Qur'an and Sunnah. As a Muslim school, the ethos and practice of the Qur'an underpin every aspect of school life. It is therefore essential that families fully support the school's Islamic values and education

The Governing Body applies admissions regulations fairly and equally to all applicants. The school welcomes families who wish their children to attend a primary school with an Islamic ethos. To ensure inclusivity, Governors also make provision for children from non-Muslim families by offering up to **12% of places as non-faith places**, under Category B (open places).

The Governing Body, as the admissions authority for Iqra Primary School, having consulted with the Local Authority and other admissions bodies, intends to admit **90 pupils** into Reception in each academic year, as follows:

- **Category A: Faith Places** – 80 places for children from Muslim families*
- **Category B: Open Places** – up to 10 places (12% of total) for children from non-Muslim families whose parents wish them to be educated in a school with an Islamic ethos. (Open places are defined as non-faith places. Both Muslim and non-Muslim families may apply under this category, including parents of current pupils.)

Any unfilled Open Places will become additional Faith places

Reception Admission Arrangements

Published Admission Number - The school's Published Admission Number (PAN) for Reception is **90**. If 90 or fewer applications are received, all applicants will be offered a place.

Applying for places

Children will be admitted to the Reception Year at the beginning of the Autumn Term before their fifth birthday. The admission process is part of Slough Borough Council's scheme for co-ordinated admissions to primary schools. Parents must apply online to Slough Local Authority (SLA). Go to https://www.slough.gov.uk/school-admissions and follow the instructions on screen. The application must be submitted to the LA to meet the published deadline. Details of all the applications made will be submitted to the school by the LA

After Consultation, where a pupil has a Statement of Special Educational Needs naming the school, the school will admit the pupil whether there are places available or not. All other applicants will be allocated according to the published Admissions Policy.

Oversubscription criteria

The Governing Body will admit 90 children to the Reception classes in September of each academic year. If the school is undersubscribed, then all applicants will be offered places. Applicants who apply for Category A - faith places but do not qualify under Category A will also be considered for Category B - open places. In the

event of oversubscription in category A or B, places will be offered in order of the following criteria:

Children with a Statement of Special Educational Needs (Education, Health and Care Plan), where the school is named in the Statement, will be admitted.

1. **Looked after children:**
   A 'Looked After Child' is a child who is in the care of the local authority or is provided with accommodation by the authority – according to the Children's Act 1989 (Note 1). All applications under this criterion must be supported by a letter from the local authority. Please note that adopted children must be looked after by an English or Welsh Local Authority. Places will be allocated under this criterion when places are first offered.
2. **Children of staff members**
   Children of permanent staff employed directly by the school provided they have been employed at the school for at least two years or have been appointed to meet a demonstrable skills shortage
3. **Children with proven, exceptionally strong special, medical or social circumstances,** which are directly relevant to attendance at Iqra Primary School, Slough. Parents are responsible for providing the professional supporting evidence to the school by the closing date from a consultant, doctor, psychologist, social worker or from another relevant independent professional (see note 2).
4. **Children with a sibling attending the School** at the time of the application and who will still be on the roll when the child is admitted. "Sibling" is defined in the arrangements as children who live as brother or sister in the same house, including natural brother or sisters, adopted siblings, stepbrothers or sisters and foster brothers and sisters.
5. **Children of Muslim families living nearest to the school** in order of safest walking distance from home to school as measured by the standard Local Authority distance measuring system for all schools

Notes:

1. A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order [90] including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989). An adoption order is an order under the Adoption Act 1976 (see Section 12 adoption orders) and children who were adopted under the Adoption and Children Act 2002 (see Section 46 adoption orders). A 'child arrangements order' is an order settling the arrangements to be made as to the person with whom the child is to live under Section 8 of the Children Act 1989 as amended by Section 14 of the Children and Families Act 2014. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).

2.Evidence provided of particular psychological, medical or social needs of the applicant must explain why Iqra Primary School is the most suitable or only school capable of meeting all of their needs and the difficulties that would arise were the child to have to attend a different school. This evidence must be substantiated by at least two relevant qualified professionals who are currently providing direct care/support/treatment to the child on an ongoing basis in their professional capacity, according to the stated medical, psychological or social need e.g. a child or educational psychologist, a child psychiatrist, a general practitioner, an orthopedic consultant or social worker. Evidence from non- specialist teachers or professionals not qualified in the relevant area would not normally be deemed admissible without compelling supplementary documentation. Supporting evidence to substantiate that the child has an exceptional medical, psychological or social need must be less than six months old and be provided at the time of application in a written format.

3. Any unfilled Open Places will become additional Faith places

Tie – breaker

If oversubscription occurs within any criterion, places will be offered to the child living nearest to the school (safest walking distance). If two or more applicants live equidistant, random allocation will be used.

In-Year Applications

In-year admission is the process of applying for admission into an existing year group within a school. Applications for the reception intake made after the start of the autumn term each year will be treated as an in-year application. The school manages the in-year admission process. Parents are required to complete the online in-year application form on https://iqraprimary.applicaa.com/enquiry and follow the instructions on screen. The admissions criteria detailed in this policy remain the same for in-year admissions.

Details of children who cannot be offered admission will be referred to Slough Borough Council's Admissions and they may contact you to support you to secure a place at a school. You will be advised to complete Slough Borough Council's in-year application form. Where a place cannot be secured at a school within a reasonable distance from your home, Slough Borough Council will apply the Fair Access Protocol to secure the most appropriate educational provision.

For children with an Education Health Care Plan (EHCP), the in-year admission process will not apply. Parents should contact their home Local Authority's Special Educational Needs Team. The child is offered a place if the Local Authority's Special Educational Needs Team names the school in the EHCP.

Waiting List

Children refused admission for the school's Reception year group each September will automatically be included on the waiting list for the school, where the school is a higher preference than the school where your child was allocated a place. Applications made after the start of the Autumn term each academic year will be treated as an in-year application.

The order of priority on the waiting list is determined using the admissions criteria given above. No account will be taken of length of time on the waiting list. When the number of children admitted to the school drops below the published admission number, a place is offered to the child who is at the top of the waiting list. The position of your child on the waiting list may change. They may move up or down each time a child is added or removed, or when the change in circumstances of the child requires them to be considered against a different priority order of the school's oversubscription criteria. Looked after children, previously looked after children, and those allocated a place at the school in accordance with the Fair Access Protocol must take precedence over those on the waiting list.

With regards to the Reception Year admissions, the school maintains the waiting list from SLA, in accordance with the school's oversubscription criteria, until 31 August in the academic year of Reception Year admission. Parents should complete an in-year application form thereafter if they wish their child's details to be kept on the waiting list for the remainder of the academic year.

For the in-year waiting list, parents must complete a new application form each year at the beginning of the new academic year.

Admission of children outside their normal age group

To enable the school to consider if the request for admission outside the normal age group is in the best interest of the child concerned, the school will consider:

- Parent's view.
- Information about the child's academic, social and emotional development.
- Where relevant the child's medical history and views of the medical professional.
- If the child was born prematurely, what age group would the child have fallen in if the child had been born on time.
- Views of the headteacher.
- Any evidence from a health or social care professional who is involved in the care or treatment of the child, for example speech and language therapist, occupational therapist, social worker or pediatrician.

The school will make their decision based on the circumstances of each individual case and in the best interests of the child concerned. The school will inform the parents of their decision on the year group the child should be admitted to and will provide the reasons for the decision.

Appeals

Parents have a legal right of appeal to an independent appeal panel against the decision not to offer admission. Clerk Associates UK (https://clerksassociates.co.uk/) administer the appeals, on behalf of the school. Parents should visit https://www.iqraprimary.com/ for information and the appeal form.
Parents have at least 20 school days to prepare and submit their written case to the independent appeal panel. They will normally receive 14 days' notice of the date and time of the hearing, so they can attend, in order to present the case. The decision letter from the independent appeal panel, which will include the reasons for the decision is communicated to all parties as soon as possible after the hearing.

Re-appeals

Parents do not have the right to a second appeal in respect of the same year group, unless in exceptional circumstances, the school has accepted a 2nd application from the parents because of a significant and material change in the circumstances of the parents, child or school but were still refused admission.