



CHARGING and REMISSIONS POLICY

Introduction

Iqra Primary school recognises the valuable contribution that the wide range of additional activities, including clubs, out of school trips, residential and experiences of other environments, can make towards students' all-round educational experience and their personal and social development.

NB: Throughout this policy, the term "parent(s)" means all those having parental responsibility for a child.

CHARGING

Iqra Primary reserves the right to make a charge in the following circumstances for activities organised by the school:

1. School trips and residential in school time: the board and lodging element of the residential experience.
2. Activities outside school hours: the full cost for each student of journeys, trips and overnight stays in the United Kingdom and abroad which take place at weekends and during holidays, which are deemed to be optional extras.
3. Materials: the cost of materials or ingredients for design and technology and food technology, if parents have indicated in advance that they wish to own the final product.
4. Acts of vandalism and negligence: Iqra School reserves the right to recover part, or the whole cost, of damage to buildings or equipment which is the result of vandalism or negligence by a pupil.
5. Uniform: The cost of purchasing school uniform will be the parents' responsibility.
6. Out of School Hours Child Care: All costs borne by the school in supplying supervision out of school hours.
7. Extended Day Clubs: there will be no charge for school run clubs but the school reserves the right to charge for those clubs that are externally sourced.

CHARGES FOR JOURNEYS

- There are charges for educational activities/journeys that take place wholly or mainly during school hours or for educational activities/journeys that take places wholly or mainly outside school hours but are part of the National Curriculum or the syllabus for a public examination. Reasonable charges may be made, in advance, for any non-statutory activities provided during school hours that have resulted in the school being charged for trips and experiences out of the classroom.
- Charges may be made if the journey takes place wholly or mainly outside of school hours and is not part of the requirements of the National Curriculum or public examination syllabus.
- Charges may be made for board and lodging if the pupil has to spend one or more nights away from home, except where pupils are entitled to remission.
- Pupils are entitled to remission if parents are in receipt of pupil premium

VOLUNTARY CONTRIBUTIONS

When organising school trips or visits to enrich the curriculum and the educational experience of the children, the school invites parents and carers to contribute to the cost. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents or carers have not paid any contribution. We do not treat these children differently from any others.



Document Management

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